

Holds on Your Account?

WHAT YOU SHOULD KNOW

Holds are sometimes placed on your account by certain departments at Moody as a way to remind you that action needs to be taken in order to be in good standing with that department.

Holds may prevent you from enrolling in classes, so it's essential to get them resolved prior to the start of each registration cycle.

While holds may impact your relationship with other departments, they can only be removed by the department who placed them.

How Do I Get My Holds Removed?

STEPS TO FOLLOW

- 1. Check for holds.** When you enter your myMoody Student Center, look for the box labeled "Holds" on the right side of the screen.
- 2. Click on the hold details and follow the instructions.** Sometimes related instructions can be found in your To-Do List (located right below Holds in your Student Center).
- 3. Check for holds again.** If the hold is still present and you have taken the required action or attempted to and not succeeded, use the chart below to contact the appropriate department. The hold is effective as long as you can see it listed in your Student Center

Hold Name	Department	Contact
All Registration or Probation Hold	Academic Records	arecords@moody.edu
Health Services	Health Services	healthservice@moody.edu
Past Due Balance	Student Accounts	student.accounts@moody.edu
PCM	PCM Office	pcm@moody.edu
Student Life Agreement	Student Life	heather.logue@moody.edu
Title IX	Title IX Office	titleix@moody.edu